

# Accessing the IMIS

When accessing the IMIS web application through a browser, users are directed to the landing page, which provides a general overview of IMIS. To proceed, users can click on the 'SIGN IN' button, triggering a pop-up where they are prompted to enter their login credentials. The IMIS web application is compatible with all major browsers.

## 2.1 Navigation to IMIS Home Page

- Open any browser to access the **IMIS Web Application**. (For better user experience **Chrome Browser** is recommended)
- Enter the provided IMIS URL to navigate to the Home Page.



### Overview:

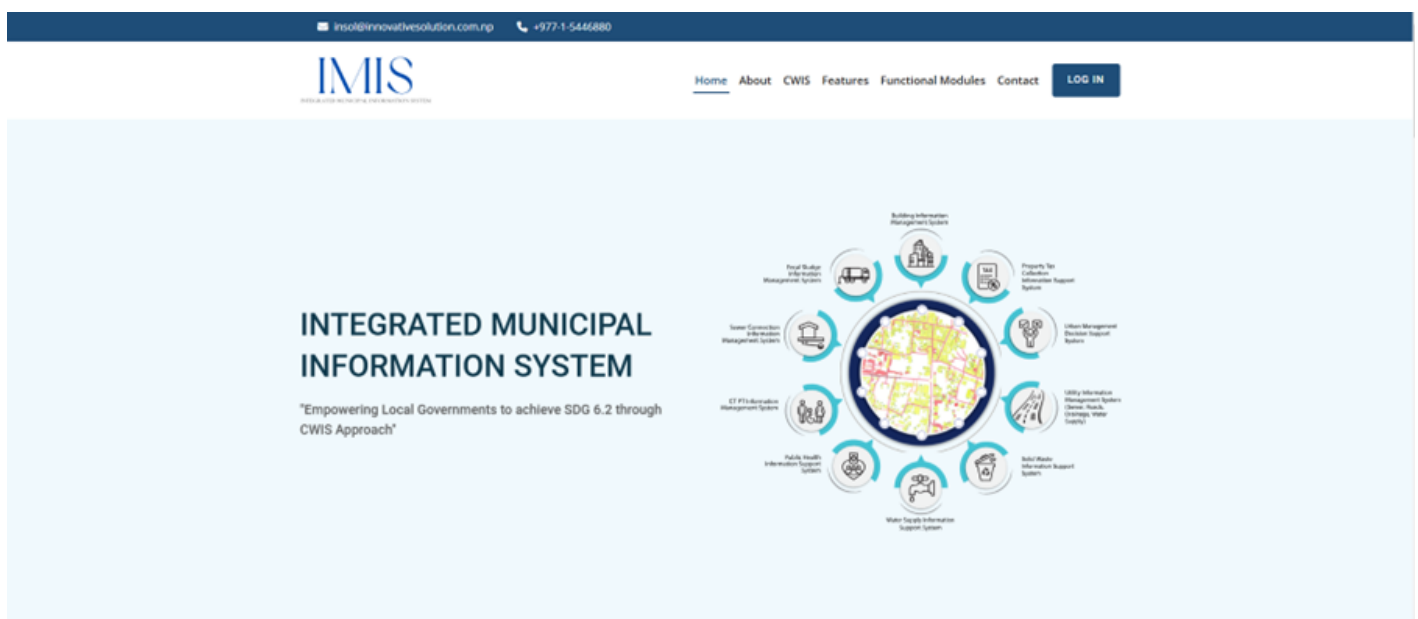


Figure 2- 1 IMIS landing Page

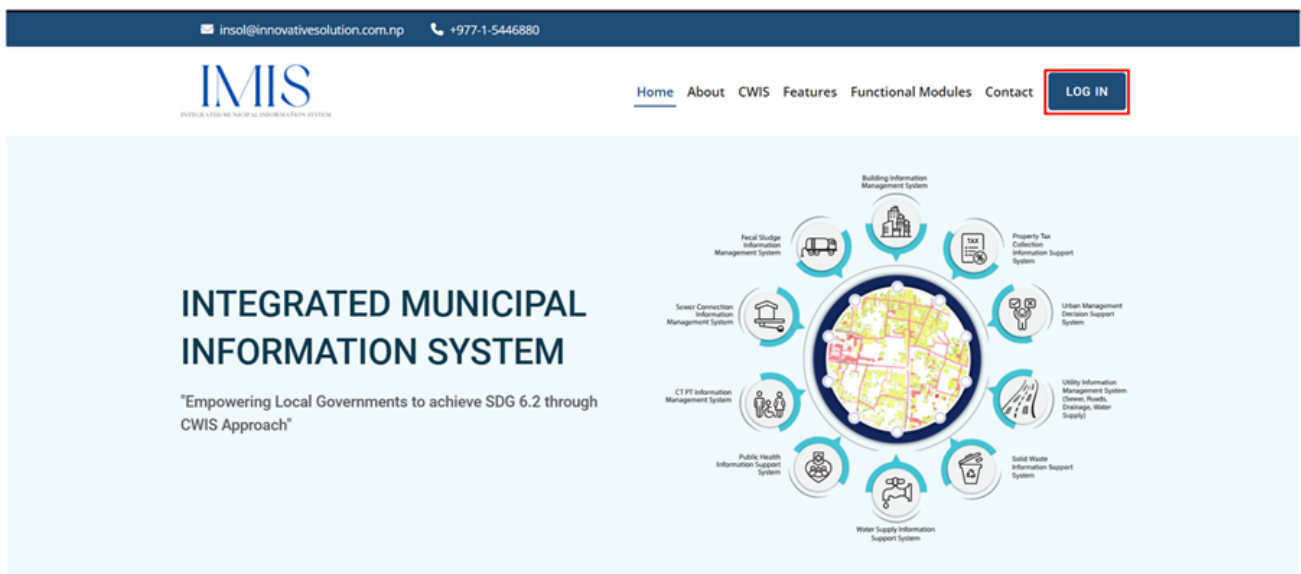
The Home Page of IMIS has the following sections:

- **Home** - The “Home” provides the diagrammatic representation of the functional modules of IMIS and serves as the starting point where the website loads.

- About – The “About” contains the short synopsis on IMIS.
- CWIS – The “CWIS” (Citywide Inclusive Sanitation) section provides the brief on what CWIS is, its approach and the CWIS.
- Features – The “Features” section showcases the key functionalities of IMIS
- Functional Modules – The “Functional Modules” highlights the features and functions of each module.
- Contact – The “Contact” provides direct contact with the technical partner of the IMIS
- LOG IN – The “LOG IN” section is a login portal for registered users or members.

## 2.2 Log In to IMIS

- Click on the “**LOG IN**” button





- Enter the valid username or email and a password provided, then click on the **Log In** button.

# Integrated Municipal Information System

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Log In





☐ **Show password** ☐ **Remember Me**

**Log In**

[Forgot Your Password?](#)

Figure 2- 2 Login Prompt

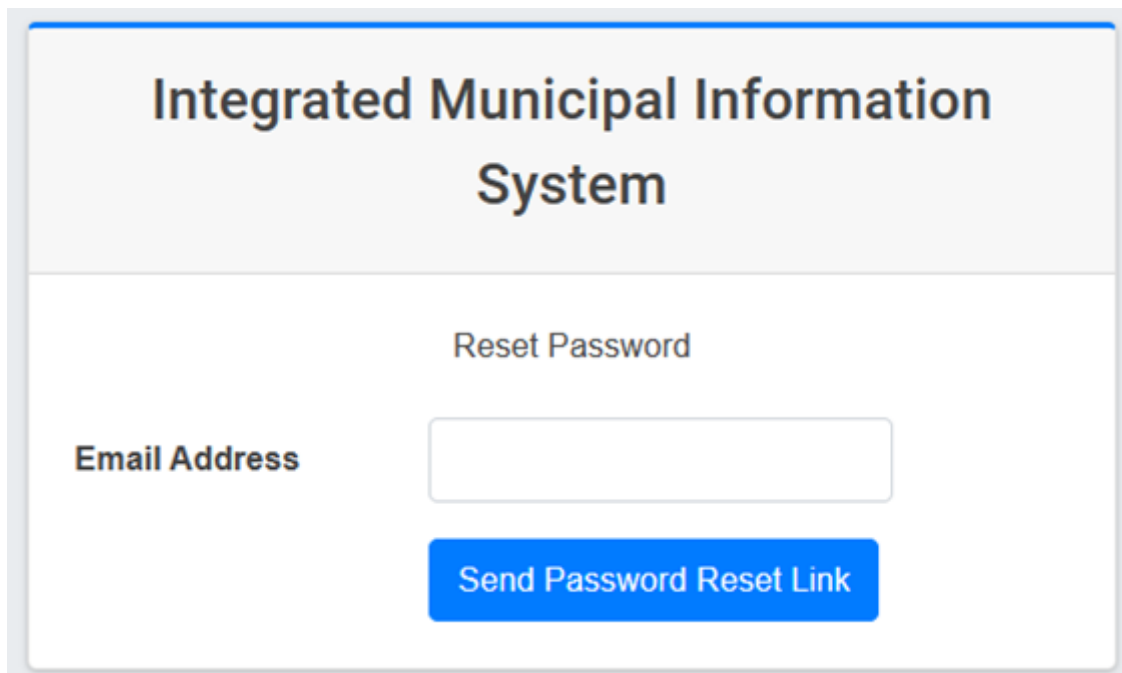
## Overview:

- After successfully logging in, the user is redirected to the IMIS Dashboard.

**If the user wants to stay logged in, check the “Remember Me” option (refer to section 2.4 Remember Password)**

## 2.3 Resetting Password

- The user can reset their password by Clicking on the ***[Forgot Your Password?](#)*** hyperlink.
- The Reset Password Page is displayed where the user is prompted to fill in the user’s correct email ID and select the **Send Password Reset Link**.
- A link to reset the user’s password is sent to the corresponding email ID.
- The user needs to follow that link and reset their password.

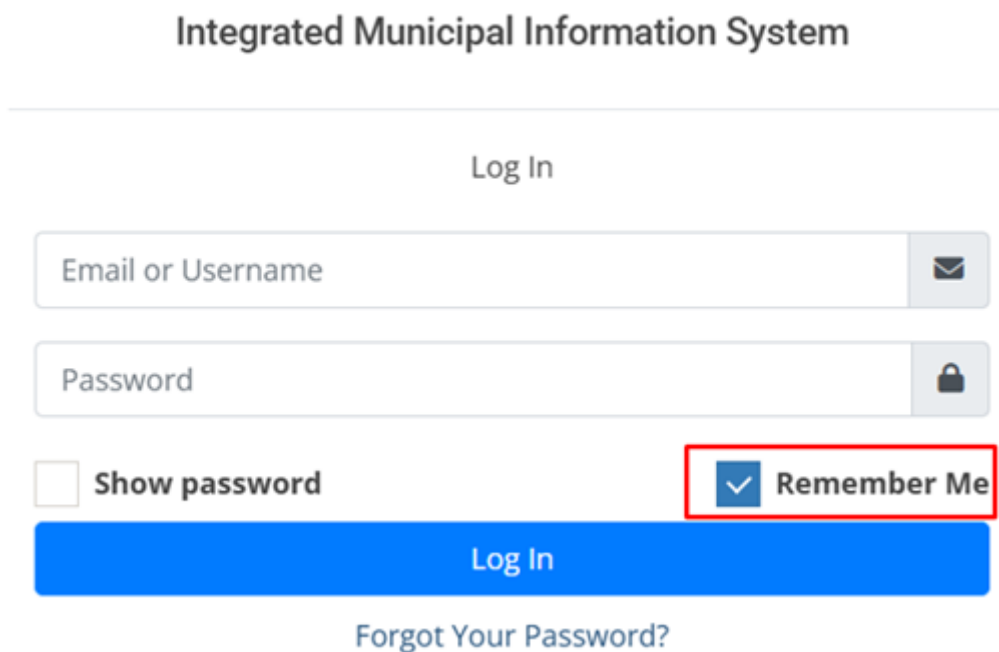


The image shows a web form titled "Integrated Municipal Information System". Below the title is a section labeled "Reset Password". It contains a label "Email Address" followed by a text input field. Below the input field is a blue button with the text "Send Password Reset Link".

Figure 2- 3 Reset Password Prompt

#### 2.4 Remember Password

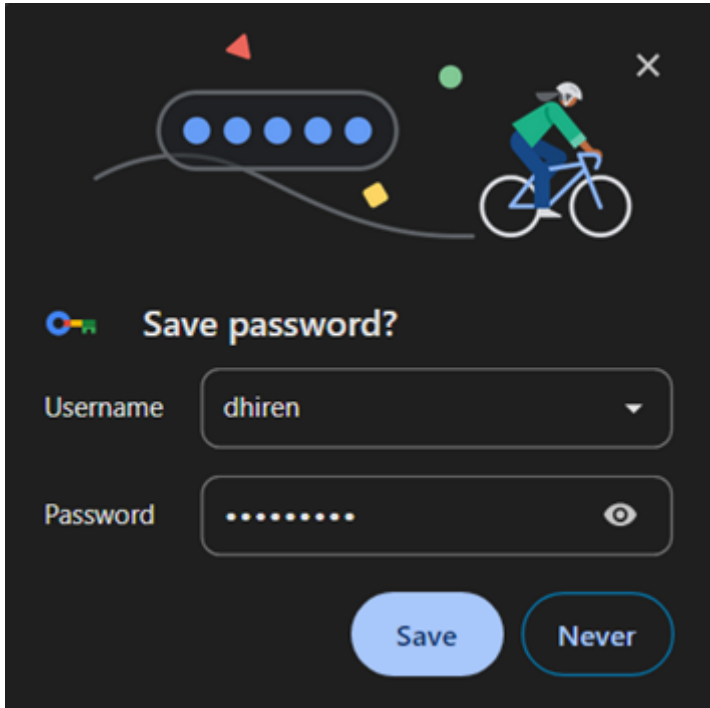
- Instead of entering the password repeatedly, the user can save it for convenience.
- The user can check the “**Remember Me**” checkbox which is available on the SIGN IN form.



The image shows a web form titled "Integrated Municipal Information System". Below the title is a section labeled "Log In". It contains two input fields: "Email or Username" with an envelope icon and "Password" with a lock icon. Below the "Password" field is a checkbox labeled "Show password" and a checked checkbox labeled "Remember Me" (highlighted with a red box). Below these is a blue button labeled "Log In". At the bottom is a link labeled "Forgot Your Password?".

- The password will be saved in the user’s browser.

- The save password prompt is displayed after the user checks the “**Remember Me**” checkbox and signs in.



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