Actions

This chapter elaborates various actions that can be performed on each module by the users. These actions are restricted by user's role and permissions.

- List of Actions
- 6.1 Edit Record
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List of Actions

Table 6- 1 List of Actions

ICON	Name	Functionality
	Edit	Opens form to edit the record details
	Detail	Shows detailed information about the record
	History	Shows information about the log history of edits
	Delete	Delete record data
	Map	Shows the spatial location of the record on a map
	Login Activity	Shows the login activity of the user
	View Containments Connected to Building View Buildings Connected to Containment	Shows containments connected to a building. Shows buildings connected to a containment.
	Type Change History	Gives detailed information on the changes made to the containment type
	Nearest Road	Shows the nearest road that is linked to the building/containment
	Emptying Service History	Displays the containment emptying information

6.1 Edit Record

- Click on *Edit* in the Action column of the List.
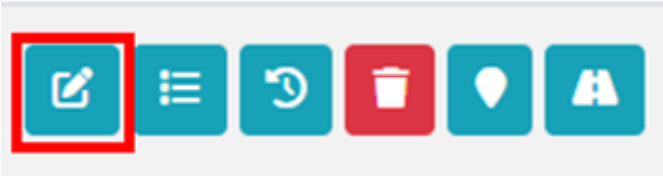
- Change the values of the desired form fields and click *Save*.

Overview:

- Users can select the edit button to add information to empty fields or modify existing entries as needed.

- Click on the *Back to List* button if the user does not want to save any changes.
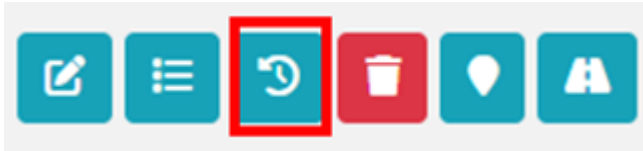
Figure 6- 1 Edit Record

Note:

If the user gets the validation message during the Edit of any fields in the form, user must input correct data.

6.2 View History

- Click on the **History** button in the Action column of the List.

Overview:

- Users can view the changes made to the individual attributes of the record, including the user who made the record, the values that were edited, and the timestamp when it was edited.

- Click on **"Back to List"** to go back.

Service Provider History

Back to List

- Innovative Solution created this resource at 2024-03-11 12:55:11
- Innovative Solution changed contact_person from David Magar to Basanta Magar on 2024-03-11 12:55:49
- Innovative Solution changed total_trips from 3 to 5 on 2024-03-11 12:55:49
- Innovative Solution changed contact_gender from Male to Female on 2024-03-11 12:55:49
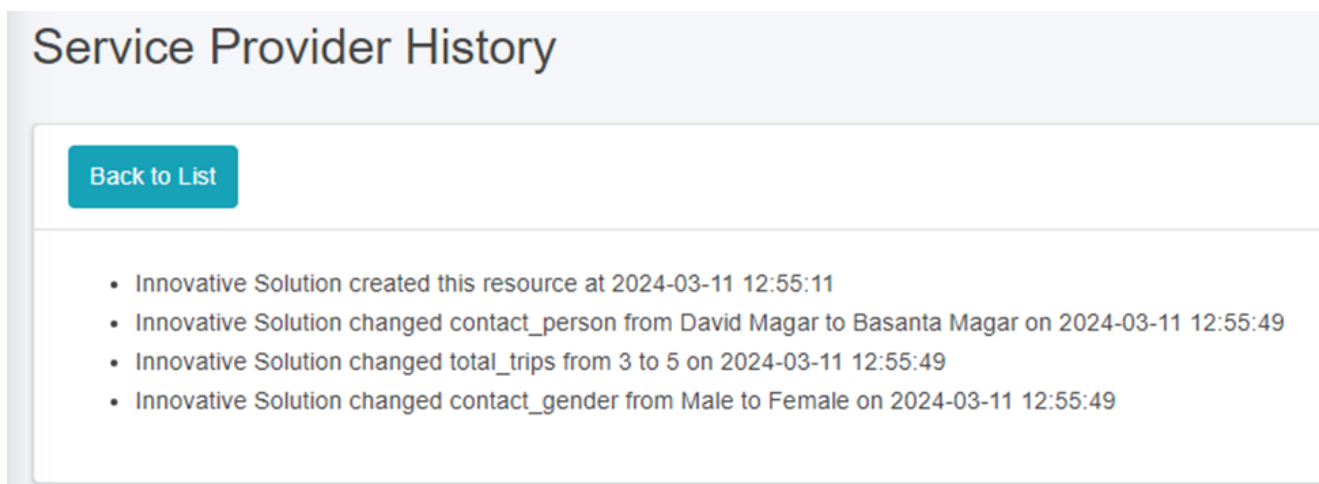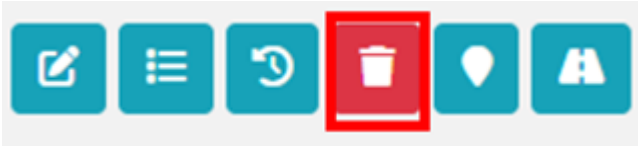
Figure 6- 2 Record History

6.3 Delete Record

- To delete a record, click on the **Delete** button in the Action column of the list.

Overview:

- After clicking the delete button, it will display a confirmation dialog. Click the 'Yes, delete it!' button in the confirmation dialog to delete the record.
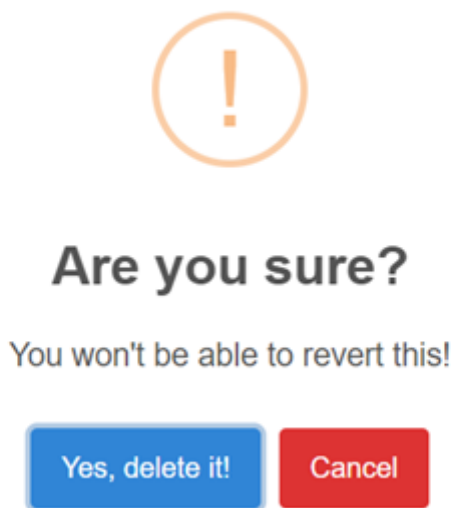

Figure 6- 3 Delete Confirmation Dialog

Note: Once deleted, the record cannot be recovered by the user. The alternative to deleting is to change the record's status to inactive/non-operational if the status field is available. This way, the user won't need to delete the record.

The records that are deleted through the interface can be retrieved in cases of accidental deletion. Please contact the technical support team if such events occur.

6.4 View on Map

- Click on the **Map** button in the Action column of the List to view the spatial location of the record with a marker.
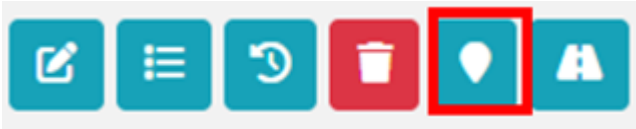
Note:

The map button will be available only if spatial information is maintained in the record.
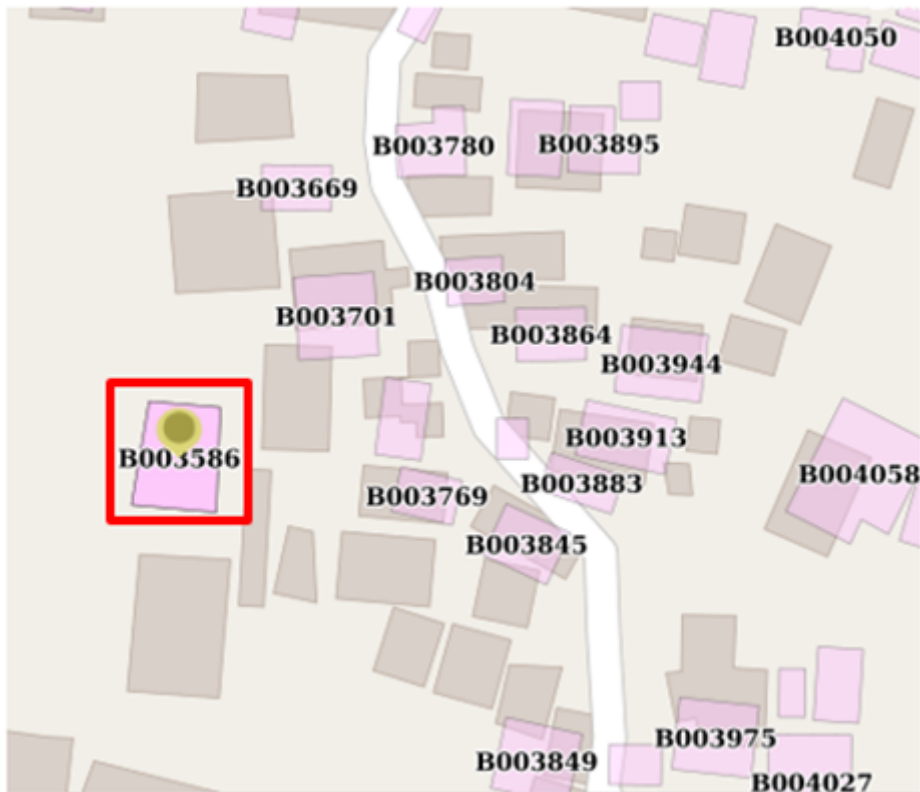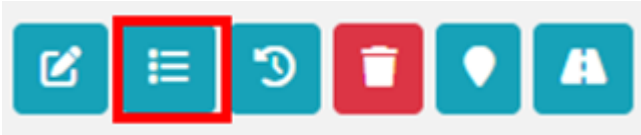

Figure 6- 4 View on Map

6.5 Show Details of Record

- Click on the **Detail** button in the Action column to view the attribute information maintained for the record.

Building Details

Back to List

Owner Information

Owner Name	Person Name 01
Owner NID	
Owner Gender	Female
Owner Contact Number	19

Building Information

Main Building	Yes
BIN of Main Building	
Ward Number	1
Road Code	R001767
House Number	R001767 - 0001
House Locality/Address	Imadol
Tax Code/Holding ID	T000019
Structure Type	RCC framed
Surveyed Date	
Estimated Area of the Building (m^2)	41.91
Construction Date	2018-01-01
Number of Floors	3.00
Functional Use of Building	Residential

Figure 6- 5 Record Details

6.6 View Nearest Road of Record

- Click on the **Nearest Road** button, to view the nearest road that links to the building/ containment.
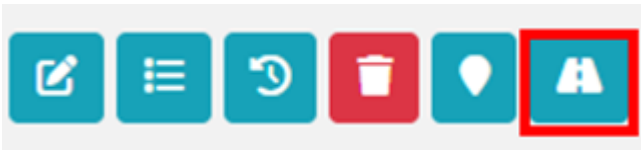
Note:

View Nearest Road of Record is available only in the Building/ Containment Module.
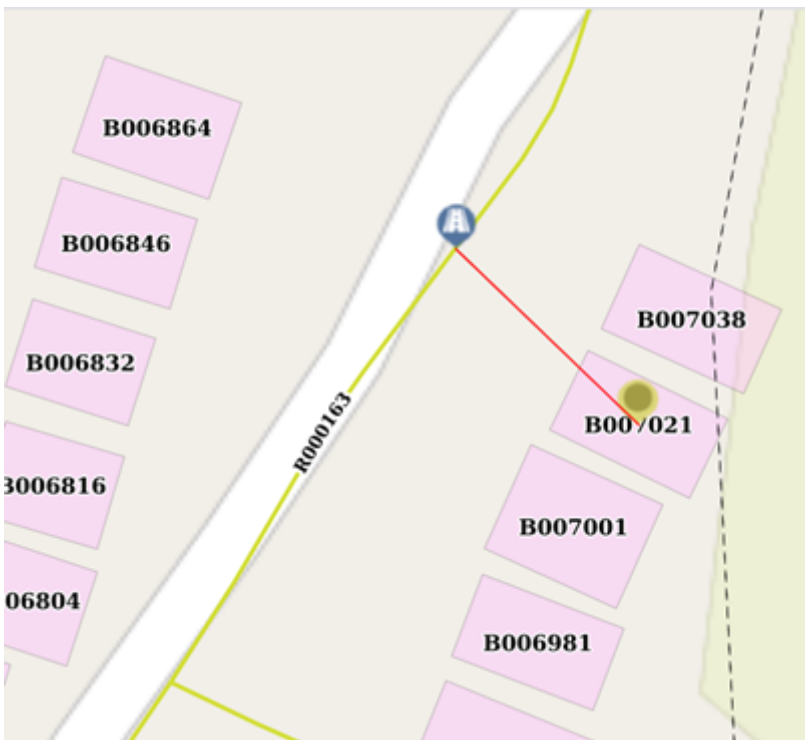

Figure 6- 6 View Nearest Road

6.7 View Login Activity

- Click the **Login Activity** button in the Action column of the list to view the last login times and their IP addresses.

Figure 6- 7 Login activity

Note:

- View login activity is available only in the Users module.

6.8 Chart Card Tools

The user can undertake diverse actions using the chart card tools, including minimizing and maximizing the chart. Furthermore, the option to download the chart as an image enhances the user's capability to evaluate the information.

Icon	Name	Tasks that will be performed
—	Minimize	Minimize the chart card.
::	Maximize	Maximize the chart card.
▨	Download Image	Download the chart card as an image.